

RAMP Meeting Summary

November 28, 2018 ♦ RCC Table Rock Campus

A. Welcome & Introductions

Industry Leaders:

Mike Donnelly, Yolanda Arellano-Haynes – Carestream
Matthew Hackbarth – Linde
John Underwood – Timber Products
Shawn Hogan – Linx Technologies

Workforce & Education Partners:

Rogue Workforce Partnership: Jim Fong, Heather Stafford, Jill teVelde, Tami Allison, Sherri Emitte (via phone)
RCC: Juliet Long

This meeting was convened for Core RAMP Members as well as RCC partners as a follow-up to iron out more implementation details on rolling out the new training capacities being put into place at RCC. We asked the group to come together to discuss:

- Registration
- Prerequisites
- Employer Contribution

Heather reported that she was able to do more work with the credit and non-credit sides at RCC and there are some timely things that were not on the radar screen at the last meeting:

- Winter and Spring 2018-2019 Training Plan
- Summary of conversations with the non-credit side of RCC
 - CPT and non-credit with one organization
 - Mechatronics and for credit with other organizations
- Enrollment process differences for each option

Certified Production Technician (CPT)

Heather reviewed the Training Plan document with the group noting that the deadline to submit student information on an online form for CPT and Mechatronics is December 19. The form needs to be completed for each employee and include the company information as well. RCC indicated that they will do the registrations for CPT which has 22 seats available for winter term. The **google online form will be sent to businesses in an email.**

It was indicated that no pre-requisites are required, no immediate payment by the business is required and RCC and RWP will take care of the payment process behind the scenes to allow for a smooth process for employers. For CPT, RWP will consolidate the students and their companies on an invoice that will be sent to the company for a 50% reimbursement. The 50% reimbursement was decided upon for this first round of trainings and will be looked at, and discussed again in the future.

Jim talked about the eventual portal where a **google form will live on the Rogue Careers Website,** indicating that this is a future bucket of work.

The group discussed and decided that the **initial start-up email to businesses will go to the entire RAMP list giving them the opportunity to sign up their employees.**

Businesses around the table indicated that it is easier for their companies to do a payment for a class rather than a contribution. **Businesses need an invoice for “tuition reimbursement.”** Sherri E. agreed that this will work for RWP.

Juliet announced that Dana Thorp-Patterson is no longer with RCC and that Lynn Black has been appointed as Interim Dean of Continuing Education.

Mechatronics

Mechatronics is a for-credit course with the possibility of non-credit options in 2020. Students must enroll themselves as they are enrolling as an actual RCC student. Students must register themselves and print out the schedule of classes and what they owe to present to the employer. The businesses around the table indicated that typically an employee would pay out of pocket and the company would reimburse at the time of successful completion; however, John indicated that Timber Products would handle as a pre-apprenticeship and pay for it. All the businesses around the table agreed that they would run as a pre-apprenticeship (including pre-requisites) versus a tuition reimbursement. Juliet indicated that payment plans are available that could offset any burden on the student. Lynn indicated previously that she has some ideas on how to handle registration, payment, etc. that can be done internally.

Businesses around the table indicated that they need something very clear and concise that shows what the course is, the classes involved, class description, class time and cost that he can present to his management team. **Heather indicated that she is working on something for the businesses and will create separate documents for CPT and Mechatronics.**

The group reviewed the training plan for the Mechatronics and the Plant Systems Technician and discussed the assessments that are required. Juliet noted that unofficial transcripts can be used to waive classes as appropriate for people who are taking class for personal enrichment and are not seeking a degree at this time. Juliet added that placement tests at any school can also be used.

Businesses offered feedback on the outreach information they received from us, indicating that they would like to have slides to show at their internal management meetings. **Heather said she would do both .pdf as well as a slide deck.**