

Joint RAMP & RCC Advisory Committee Meeting Agenda

May 24, 2019 ♦ RCC Table Rock Campus - Room 184



- ❑ **Welcome & Introductions** (5m) Norm Kester
- ❑ **Introducing New Medford School District Superintendent** (5-10m) Brian Shumate, Brett Champion
- ❑ **RCC Manufacturing / Welding Advisory Committee Items** (45-60m) Steve Foster, Todd Geisbrecht

❑ RAMP Action Plan

Goal 1 Expand the Talent Pipeline

- A2 Mechatronics training
- A3 Certified Production Technician
- B Incumbent worker training

Goal 2 Workforce Dev. for Emerging Workers

- D Provide short-term boot camp training

- ▶ **Certified Production Technician & Mechatronics / Plant Systems Technician Training**
 - Spring Term Update will be provided at the next RAMP meeting
- ▶ **Wings WorkLife Success Seminar Coordination** (5-10m) Jim Fong, Sherri Emitte, Salem Workman
 - Seminar Dates & Employer Reimbursement Process
<https://wings-seminars.com/professional-development/worklife-success/>

Goal 3 Increase Awareness of Manufacturing Careers

- B Launch outreach campaign
- C Increase awareness - among students, parents, teachers & administrators about career opportunities in manufacturing

- ▶ **Manufacturing Day Event Planning** (10m) Jill, Colleen Padilla & Industry Leaders
- ▶ **Career Pathways Promotion, Outreach & Engagement** (45-60m) Jim, Laurel Briggs & All
 - Careers Rogue Website - Review & Input on Changes Needed
<http://careersrogue.org>

Action Plan - All Goals

- ▶ **Action Plan Revisions**
 - **Objectives & Key Results for the Coming Year**
This discussion will be deferred to next meeting - *for background, see:*
<https://www.whatmatters.com/>
- ❑ **Review Agreements, Assignments & Next Steps / Adjourn** (5m) Jim & Norm
 - ▶ **Next Meeting Agenda items & Meeting Frequency**

RAMP Meeting Notes

April 19, 2019 ♦ RCC Table Rock Campus

☐ Participants

Industry Leaders:

- Mike Donnelly: Carestream
- Matthew Hackbarth: Linde
- Paula Lawson, Norm Kester – Quantum Innovations
- John Underwood – Timber Products
- Jimmy Swanson: Swanson Group
- Shawn Hogan: Linx Technologies

Workforce & Education Partners:

- Rogue Community College: Ann Trausch, Cathy Pierson, Chuck Thomas
- WorkSource Rogue Valley: Andrea Anderson, Tammy Schroeder
- Business Oregon: Marta Tarantsey
- BOLI: Ree Ayres
- Talent Maker City: Allison French, Ryan Wilcoxson
- Rogue Workforce Partnership: Jim Fong, Jill teVelde, Tami Allison, Ida Saito, Dana Shumate

☐ Welcome & Introductions

The group did introductions.

☐ Certified Production Technician & Mechatronics / Plant Systems Technician Training Coordination

○ Updates & Lessons Learned from Spring Term Training

Grant Goals		Actual
CPT	25	33
Mechatronics	15	13

Combined class of incumbent and transitioning workers worked well and allowed for positive peer pressure, as well as building confidence of the transitioning workers having incumbent workers in the group. The first person to finish the safety module was a transitioning worker from WorkSource Rogue Valley. Chuck reported that there have not been any issues with the mixed population and everyone is focusing on what they're doing. It was a little slow starting out as people figure out how to pace, but the momentum picked up. A large group from the class tested and all passed yesterday. Two ABS students are ahead of everyone else in the class, and will be testing on the second module next week. Pre-tests were a little low; however, after reviewing material the testing scores were 90-100%.

There is a bit of a challenge with having gaps between the testing dates due to other testing taking place in the testing center. Chuck shared that combining populations is working well and would be in favor of doing it moving forward.

RCC indicated that they are not planning on having a CPT class during the summer unless they receive a commitment of at least 10 people. Employers around the table indicated that they wouldn't necessarily be referring employees during the summer term.

There was a little challenge reported getting people registered at the last minute; however, debriefing with RCC took place and while they are able to facilitate the process it was really a challenge when folks weren't registering until the last minute. Jill noted that RCC was very accommodating the last two terms, but we need to focus on meeting the enrollment and assessment deadlines. John Underwood gave high praise to Juliet and her team for finding solutions and being so responsive.

Norm shared that there is some vetting happening with the companies to place people into the training and we should measure the outcome and if we have 100% success, then why are we assessing? Is assessing needed for the incumbent workers? Need to look at the outcome of this particular subset and measure the success. This would be a great opportunity to streamline the process and we are sure to go through many variations of this as other companies are onboarding their employees.

- **Career Tech Academy High School Students**
This topic was not discussed.

☐ **RCC Open House May 6th & 7th**

- **Coordinating our "Meet & Greet" & Industry Involvement**

The group discussed the upcoming RCC Open House and coordinating the industry involvement.

The latest date to get your business information to Theresa Leonardo is April 30.

The job fair will be at the east end of the building and employers can have a table there as well/or at the program that supports their work (diesel, CTE Academy, Hi-Tech Center, etc.).

Contact Joe Anderson to participate at email: janderson@roguecc.edu

Employers interested in providing industry tours, as part of promoting Advanced Manufacturing, will manage that process individually by having sign-up sheets at their tables.

The event is an opportunity for employers to promote that they support and use the Employability Skills Rubric.

RWP will do the following:

- ***Make table tents saying "ask me about industry tours", "ask me how I use the Employability Skills Rubric"***
- ***Create a Traitify realm for RCC***
- ***Print Traitify cards to bring for RCC for handouts***
- ***Work with the graphic designer to develop prototype logo for Employability Skills Rubric and send prototype through email for review and feedback***
- ***Print decals for employers to put on their websites and buildings advertising that they use the Employability Skills Rubric***

- *Plan follow-up training with employers on how to use the rubric*
- *Bring copies of the rubric to the event*
- *Work with John Underwood to develop interview questions that incorporate the rubric*
- *Send information about RCC Open House / Job Fair to employers on the RAMP list as well as other sectors. Coordinate responses back to RCC?*
- *Make sure students in the CPT courses (adults and high school students) know about the “Meet and Greet with local manufacturers at the RCC open house.”*

☐ Action Plan Reset

- **Reflecting & Celebrating Success**

This item was not discussed.

- **Setting our Objectives & Key Results for the Coming Year?**

1. Filling & Expanding the Demand-Driven Talent Pipeline

Jim shared notes from the Communication, Outreach and Engagement meeting that were also handed out in the meeting.

Mike mentioned the legislative and policy makers and how it is affecting new businesses coming in as well as retaining businesses in our region.

2. Manufacturing Day Events

Jill and Dana have attended meetings and are coordinating with SOREDI on this event.

3. Other Objectives?

Talent Maker spaces were discussed and it was reported that summer programs will be available for 7-9th graders. Conversations are being held with RCC for rapid prototyping. Although the maker spaces work with schools, they offer an out of school experience and kids get excited to come there which gives them a casual exposure to spark interest. Maker space is a building block and gives kids a reason to go to school and further their education. It was noted that another natural connecting point are incubators. ***The group agreed that maker space should be added to the stepping stones diagram.***

☐ Review Agreements, Assignments & Next Steps / Adjourn

- **Meeting Frequency**

Jim shared that RWP staff are feeling a little tight between meetings and asked if it would make sense to meet every other month? RAMP members feel that if the workgroups are continually meeting that the larger group could meet every other month, otherwise, there is a risk of losing relevancy. It was decided to keep the meetings at monthly for now.

- **Next Meeting**

RCC is closed on our regular scheduled meeting date of May 17. The group will be polled as to their availability for either May 10 or May 24, 2019.

- **Miscellaneous**

- **Announcement**

John Underwood officially announced his retirement as of August 2, 2019. John indicated that he wants to continue this work and is open to discussing how he can continue to provide leadership in this area.